



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY INFANTRY CENTER
FORT BENNING, GEORGIA 31905-5000

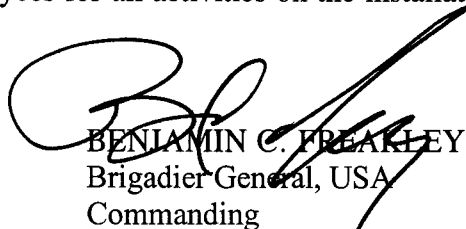
ATZB-EE (690)

18 AUG 2003

MEMORANDUM FOR ALL PERSONNEL

SUBJECT: Equal Employment Opportunity Policy

1. The responsibility for equal employment opportunity (EEO) is a critical part of the position obligation for each manager and supervisor of civilian employees, and as commander I expect each member of the Fort Benning team to continue our affirmative action efforts to help overcome the remaining under representation of minorities and women within our ranks. All decisions and actions affecting civilian employees and applicants for employment will be based on merit and qualifications, and be free from any aspect of discrimination based on race, color, religion, sex, nation origin, age, or mental or physical handicap in accordance with governing public laws, executive orders and regulations.
2. Success has been achieved despite the tremendous work force turmoil that has been the norm and it must continue because it is in our nation's best interest. Without question our work force must be reflective of the diversity of our nation. Our objective is the successful fulfillment of our mission while continuing our commitment of alleviating under representation in affected categories. Achievement of affirmative action goals is a responsibility shared by all levels of command and management. This performance will be evaluated in terms of these as well as other major organizational goals. All members of our work force, both civilian and military, are responsible for supporting the EEO policy of this installation. We must not lose sight of our goals and we must seek new avenues for achieving these goals.
3. **Every effort must be made to resolve all Equal Employment Opportunity matters fairly and promptly, based on merit and management capabilities.** This must be done at the lowest level possible. The Fort Benning EEO Office, located in Building 2507 Indianhead Road, 545-1872, is the official office charged with the administrative processing of complaints of discrimination from civilian employees for all activities on the installation.


BENJAMIN C. FREAKLEY
Brigadier General, USA
Commanding

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